

REGULAR MEETING
Board of Trustees
Crane Independent School District
Thursday, October 12, 2006

The Board of Trustees of the Crane Independent School District met on Thursday, October 12, 2006 in regular session with the following members present:

Jerry Smith, President
Sandy Hubbard, Vice-President
Mary Jo Heard, Secretary
Helen Romeiser, Assistant Secretary

Manuel Cadena
Denise Shetter
Gabriel Rodriguez

Administrators Present were:

Larry Lee, Superintendent
Jimmy Heath, Technology Director
Alan Swinford, Maintenance Director

Ken Eudy, Business Manager
Glorietta North, Special Ed Director

Other Guests were:

Mary Katherine Baker
Julia Clay

Cristie Bagwell

- Item 1 Mr. Smith, Board President, called the meeting to order at 7:00 p.m.
- Item 2 Jimmy Heath led the invocation. The Pledge of Allegiance was recited by all.
- Item 3 Visitors were recognized.
- Item 4 No public comment.
- Item 5 Conduct Public School "FIRST" Review.
Superintendent Lee presented the 2004-05 TEA School FIRST (Financial Integrity Rating System of Texas) showing Crane ISD deficient in 2 of the 21 indicators: 1) slightly less than optimum percentage of budget spent on instruction (.5316 with a target of >.54) and (2) excessive teacher/student ratios (9.967:1 with a target of >10:1). Our overall rating was: Superior Achievement.
- Item 6 Shared Service Agreement with Region 18 for Carl Perkins Vocational / Technical Funds.
Superintendent Lee reported that due to changes coming down from the Federal government it is no longer possible for us to receive Perkins grant funds through the Denver City consortium as we have in the past. The only viable option that he sees is to novate the funds (usually around \$7-9,000/yr) to our Education Service Center and

allow them to serve us and the other similar small schools in our area in a way that will comply with the new guidelines. Manuel Cadena moved, seconded by Gabriel Rodriguez, to approve the participation in a Region 18 Shared Service Agreement for 2006-07 Carl Perkins Vocational/Technical Funds. Adopted unanimously.

Item 7 Resolution Reviewing Investment Policy, Policy Investment Strategies, Designation of Investment Officers and Approving Independent Sources for Investment Training.

Superintendent Lee and Business Manager Eudy reported that as required by the Public Funds Investment Act, the Board needs to review our investment policy annually. Superintendent Lee then went over our current investment policy. Mary Jo Heard moved, seconded by Sandy Hubbard, to adopt a resolution stating that the Investment Policy and Investment Strategies have been reviewed, the Superintendent and Business Manager have been designated as Investment Officers and a list of Independent Sources have been approved for Investment Training. Adopted unanimously.

Item 8 Purchase "Reading Coach" program for elementary and middle school. Special Ed Director North requested that the board consider purchasing a new computer program that is designed to improve non-readers' skills quickly. Sandy Hubbard moved, seconded by Gabriel Rodriguez, to approve the purchase of a "Reading Coach" program for elementary and middle school from sole-source provider McComas & Associates in the amount of: \$23,650. Adopted unanimously.

Item 9 Accept proposal / purchase of budgeted computers.

Technology Director Heath presented three proposals he had received for computer workstations: Dak Tech, Dell and Gateway. Helen Romeiser moved, seconded by Sandy Hubbard, to approve the purchase of 21 computers from Dak Tech in the amount of: \$20,769. Adopted unanimously.

Item 10 Accept proposal / purchase budgeted document cameras.

Technology Director Heath presented three proposals he had received for document cameras: Florida Micro, GovConnection and CDWG. Helen Romeiser moved, seconded by Gabriel Rodriguez, to approve the purchase of 15 document cameras from Florida Micro in the amount of: \$8,165.10. Adopted unanimously.

Item 11 Accept proposal / purchase of budgeted mini bus.

Transportation Director Swinford reported that we received three proposals for a new 16 passenger mini bus: Longhorn Bus Sales, One Stop Bus Stop and Blue Star Bus Sales. Sandy Hubbard moved, seconded by Gabriel Rodriguez, to approve the purchase of a new 2007 Ford E450 16 passenger mini bus from Blue Star Bus Sales in the amount of: \$51,185. Adopted unanimously.

Item 12 Accept proposal / purchase budgeted suburban.

Superintendent Lee reported that we received two proposals for a new suburban:

HGAC and Sewell Automotive. Mary Jo Heard moved, seconded by Helen Romeiser, to approve the purchase of a new 2007 Chevrolet Suburban from Sewell Motors in the amount of: \$31,175. Adopted unanimously.

Item 13 Purchase budgeted "Curriculum on Wheels Programs". Superintendent Lee requested that the board consider a portable multi-media type instructional aid that will reinforce our new curriculum. Sandy Hubbard moved, seconded by Helen Romeiser, to approve the purchase of four "Curriculum on Wheels Programs" from sole-source provider Ignite! Learning in the amount of: \$4,074 each. Total price: \$16,296. Adopted unanimously.

Item 14 Accept proposal / purchase of budgeted all-weather track renovations. Maintenance Director Swinford reported that we received four proposals for our Track Renovation: Pro Tech Track & Tennis, Fisher Tracks, Vibra-Whirl Sports and Hellas Construction. Sandy Hubbard moved, seconded by Manuel Cadena, to approve the renovation of our track by Fisher Tracks in the amount of: \$110,596. Adopted unanimously.

Item 15 Re-designation of fund balance. Superintendent Lee and Business Manager Eudy requested that our fund balance be re-designated for audit purposes. Manuel Cadena moved, seconded by Gabriel Rodriguez, to make the following designations of our August 31, 2006 General Fund Balance:
\$5,000,000 for possible future Construction projects
\$2,000,000 for possible Claims and Judgements
\$1,000,000 for possible Capital Expenditures for Equipment.

Adopted unanimously.

Item 16 Budget Amendment. Superintendent Lee requested that the board consider moving \$5,200 from function 11 (instructional) supplies to function 33 (health-related) supplies in order to purchase three more AED's (automated external defibrillators). Mary Jo Heard moved, seconded by Sandy Hubbard, to approve the budget amendment as presented. Adopted unanimously.

Item 17 Administrative Reports. Superintendent Lee reported that Elementary Principal Joy Armstrong's surgery was a success. He then reported that in view of the recent school violence across the nation, safety issues have been at the forefront of numerous administrator meetings. He informed the board that many outside doors that have been open will now be locked even during the day. The Wellness Room for employees is now open and fully functional. There will be a district-wide Open House next Monday evening. Finally he stated that a Special Meeting will need to be held sometime later in October in order to discuss site-base plans and a possible school housing construction project.

Item 18 Executive Session

a. Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee under Gov.Code Sec. 551.074.

President Smith ordered the board to adjourn into executive session pursuant to the Texas Open Meetings Act, Texas government Code chapter 551.074 for the purpose of discussing personnel issues. Time: 8:34 p.m.

President Smith ordered the executive session closed and the regular session be resumed at 8:58 p.m. He also stated that no items of business were conducted in the executive session.

Item 19 Consent Agenda to include:

- a. Minutes of previous meeting(s)
- b. Quarterly Investment Report
- c. Financial Report and Current Bills

Business Manager Eudy presented the quarterly investment report along with a discussion on tax collections and future investment options. Helen Romeiser moved, seconded by Gabriel Rodriguez, to approve the consent agenda as presented.

Adopted unanimously.

Item 20 Sandy Hubbard moved, seconded by Helen Romeiser, to adjourn the meeting. Adopted unanimously. Time: 9:13 p.m.