

REGULAR MEETING
Board of Trustees
Crane Independent School District
Thursday, July 13, 2006

The Board of Trustees of the Crane Independent School District met on Thursday, July 13, 2006 in regular session with the following members present:

Jerry Smith, President
Sandy Hubbard, Vice-President
Mary Jo Heard, Secretary
Helen Romeiser, Assistant Secretary

Manuel Cadena
Denise Shetter

Board Member absent was:
Gabriel Rodriguez

Administrators Present were:

Larry Lee, Superintendent
Carlin Grammer, HS Principal
Jimmy Heath, Technology Director
Beverly Massingill, Cafeteria Director

Ken Eudy, Business Manager
Ted Hallford, MS Principal
Alan Swinford, Maintenance Director

- Item 1 Mr. Smith, Board President, called the meeting to order at 7:02 p.m.
- Item 2 Manuel Cadena led the invocation. The Pledge of Allegiance was recited by all.
- Item 3 Visitors were recognized.
- Item 4 Public Forum.
No public comment.
- Item 5 Cafeteria Policies / Prices.
Superintendent Lee and Cafeteria Director Massingill reported that the USDA reimbursement has increased to \$2.515 per lunch and that it is a requirement to charge an adult at least that amount for a lunch. Also in view of the continuing deficit in the cafeteria, they recommended that all student meals be increased by 25 cents. Helen Romeiser moved, seconded by Sandy Hubbard, to approve an increase in cafeteria meal prices from \$2.25 to \$2.60 for an adult lunch, \$.75 to \$1.00 for a secondary student breakfast, \$1.25 to \$1.50 for a secondary student lunch and \$1.00 to \$1.25 for an elementary student lunch while continuing to offer free breakfast in the classroom to all elementary students. Adopted unanimously.

Item 11 Proposals for food and non-food items – August 1, 2006-July 31,2007. Sandy Hubbard moved, seconded by Helen Romeiser, to accept all bids received for food and non-food items for August 1, 2006 through July 31, 2007 and allow the cafeteria manager to choose vendors from bids received. Adopted unanimously.

Item 6 Proposals for parking lot replacement/repair. Maintenance Director Swinford reported that no proposals were received for parking lot replacement and repair. No action was taken.

Item 7 Auditorium lighting purchase. Maintenance Director Swinford reported that one proposal was received for auditorium lighting. Mary Jo Heard moved, seconded by Sandy Hubbard, to accept the auditorium lighting proposal from Texas Scenic for an amount not to exceed \$13,500 for materials only. Adopted unanimously.

Item 8 Crane ISD employee health/dental insurance 2006-2007. Superintendent Lee reported that for the first time in a number of years our claims have not exceeded our contributions. Sandy Hubbard moved, seconded by Manuel Cadena, to accept the Superintendent's recommendation to award as presented the 2006-2007 group health & dental insurance and stop-loss carrier administration to Blue Cross/Blue Shield of TX with no changes in benefits or contributions.

School contribution: \$400 / month / employee.

Payroll Deductions:

Child(ren): \$250 / month

Spouse: \$335 / month

Family: \$370 / month

If both spouses are employed:

Family: \$180 / month

Adopted unanimously.

Item 9 Health Insurance Portability and Accountability (HIPAA) Opt-Out. Superintendent Lee reported that the Federal HIPAA laws will now allow schools that are partially or fully self-funded to opt out of select requirements. He recommended that we opt out of Provision #3 which requires an annual open enrollment. Manuel Cadena moved, seconded by Helen Romeiser, to approve the opt-out option #3 of the Health Insurance Portability and Accountability Act (HIPAA) for self-funded groups. Adopted unanimously.

Item 10 Crane ISD student insurance 2006-2007. Superintendent Lee reported that four proposals were received for student insurance. Mary Jo Heard moved, seconded by Manuel Cadena, to accept the Arnold & Associates' proposal for 2006-2007 extra-curricular student accident insurance underwritten by Texas Monarch Management at a cost of \$12,665 and Arnold & Associates' \$5 million catastrophic policy with \$500,000 cash benefit for all students underwritten by AIG at a

cost of: \$2,026.29. Total combined price: \$14,691.29. Adopted unanimously.

Item 12 Administrative Reports.

Superintendent Lee reported that:

- he has a newspaper insert ready to be put in the Odessa American that will showcase our school in hopes of attracting good transfer students.
- he had received a Thank You note from Christoval Elementary School for our donation of used furniture.
- our preliminary School FIRST rating (Financial Integrity Rating System of Texas) shows that we are in the top category: "Superior Achievement".

Finally he informed the board that we will need to have a special meeting on July 20 at 6:30 p.m. to consider leased personnel services and to conduct a budget workshop.

Item 13 Executive Session to include:

- a. Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee under Gov.Code Sec. 551.074
- b. Discuss re-organization and appointment of board officers under Gov. Code Sec. 551.074.

President Smith ordered the board to adjourn into executive session pursuant to the Texas Open Meetings Act, Texas government Code chapter 551.074 for the purpose of discussing personnel issues and reorganization of the board. Time: 8:08 p.m.

President Smith ordered the executive session closed and the regular session be resumed at 8:55 p.m. He also stated that no items of business were conducted in the executive session.

Item 14 Reorganization of board officers.

Helen Romeiser nominated Jerry Smith as Board President. Sandy Hubbard moved, seconded by Helen Romeiser, to cease nominations and elect Jerry Smith Board President by acclamation. Adopted unanimously.

Manuel Cadena nominated Sandy Hubbard as Board Vice-President. Jerry Smith moved, seconded by Mary Jo Heard, to cease nominations and elect Sandy Hubbard as Board Vice-President by acclamation. Adopted unanimously.

Sandy Hubbard nominated Mary Jo Heard as Board Secretary. Denise Shetter moved, seconded by Helen Romeiser, to cease nominations and elect Mary Jo Heard as Board Secretary by acclamation. Adopted unanimously.

Mary Jo Heard nominated Helen Romeiser as Board Assistant Secretary. Denise Shetter moved, seconded by Sandy Hubbard, to cease nominations and elect Helen Romeiser as Board Assistant Secretary by acclamation. Adopted unanimously.

Item 15 Hiring of Professional Staff.

Jerry Smith moved, seconded by Helen Romeiser, to accept Superintendent Lee's recommendation to offer a professional probationary teacher contract subject to assignment for the 2006-2007 school year to Katy Eudy. Adopted unanimously.

Item 16 Budget workshop.

Superintendent Lee and Business Manager Eudy reported that the recently enacted House Bill 1 is providing good pay raises for teachers and better funding than expected for next year. There is still much uncertainty and concern over how the state legislature will handle funding in the following year(s).

Item 17 Crane ISD Salary Scale for 2006-2007.

Superintendent Lee pointed out a few minor adjustments to the salary scale that he would like the board to consider along with an increase in our local above the state scale amount for teachers from \$5,000 to \$6,000 and a 4-step increase for all auxiliary personnel. Manuel Cadena moved, seconded by Sandy Hubbard, to approve the 2006-2007 Salary Scale as presented. Adopted unanimously.

Item 18 Consent Agenda to include:

- a. Minutes of previous meeting(s)
- b. Current bills
- c. Quarterly investment report

Manuel Cadena moved, seconded by Helen Romeiser, to approve the consent agenda as presented. Adopted unanimously.

Item 19 Sandy Hubbard moved, seconded by Helen Romeiser, to adjourn the meeting. Adopted unanimously. Time: 9:59 p.m.