

REGULAR MEETING
Board of Trustees
Crane Independent School District
Tuesday, February 27, 2007

The Board of Trustees of the Crane Independent School District met on Tuesday, February 27, 2007 in regular session with the following members present:

Jerry Smith, President
Sandy Hubbard, Vice-President
Mary Jo Heard, Secretary

Helen Romeiser, Asst. Secretary
Manuel Cadena

Board Member absent was:
Denise Shetter

Administrators Present were:

Larry Lee, Superintendent
Rebecca Suttles, Curriculum Director
Carlin Grammer, High School Principal

Jimmy Heath, Technology Director
Joy Armstrong, Elementary Principal
Ted Hallford, Middle School Principal

Other Guests were:

Ray Ifera
Jim Fish
Sue Hinds

Dennis Ward
Van Dodd
David Williams

Shirley Ward
Sally Dodd
Eloma Ashwin

Item 1 Mr. Smith, Board President, called the meeting to order at 7:00 p.m.

Item 2 Invocation and Pledge.
Jimmy Heath led the invocation. The Pledge of Allegiance was recited by all.

Item 3 Visitors were recognized.

Item 4 Public Forum.
Van Dodd addressed the board concerning issues of communication between the board and the community.
Jim Fish addressed the board concerning the proposed administrative staff change and presented a petition from some of the high school faculty to Mr. Lee requesting that the Discipline Coordinator position remain.
Ray Ifera addressed the board concerning his desire to retire-rehire with Crane ISD and requested consideration in regard to his unused sick leave and our health insurance.

Item 5 Audit firm to perform 2006-2007 audit.

Sandy Hubbard moved, seconded by Manuel Cadena, to engage the firm of Eckert, Ingrum, Tinkler, Oliphant, Featherston & Barr, L.L.P. from San Angelo, TX to conduct our state-required audits for the 2006-2007 school year. Adopted unanimously.

Item 6 Update 79 – Local Policies.

Superintendent Lee recommended the board approve adopting Local Policies in the following areas: BBDAA, BDB, BJA, BJCD, CH, DFBB and EHAC. Helen Romeiser moved, seconded by Mary Jo Heard, to approve the TASB Local Update 79 as presented. Adopted unanimously.

Item 7 Announce Board Training Status.

President Smith read a statement prepared by Superintendent Lee that said:

- Under Level 1 – Training regarding orientations and legislative sessions – not applicable to the present board members.
- Under Level 2 – Training regarding Annual Team Building – The team building session scheduled for February 5, 2007 was cancelled due to family illness of the Region 18 Trainer. The team building session will be completed in the month of March.
- Under Level 3 – Training regarding continuing education training. The following board members have exceeded the number of Level 3 training hours required: Jerry Smith, Manuel Cadena, Mary Jo Heard, Denise Shetter and Sandy Hubbard. Helen Romeiser is deficient in the required number of Level 3 training hours as of this date.

Item 8 Call Trustee election for May 12, 2007, for the purpose of electing a member in District 3 and District 4.

Mary Jo Heard moved, seconded by Sandy Hubbard, to order an election to be held on May 12, 2007 for the purpose of electing to the Board of Trustees one (1) position in School Precinct 3 and one (1) position in School Precinct 4. Early voting by personal appearance will be conducted each weekday at Crane ISD Administration Building, 511 W. 8th Street, Crane, TX between the hours of 8:00 a.m. and 4:30 p.m. beginning on April 30, 2007 and ending on May 8, 2007. Applications for ballot by mail shall be mailed to: Leigh Ann McCain, 511 W. 8th Street, Crane, TX 79731. Applications for ballots by mail must be received no later than the close of business on May 4, 2007. Adopted unanimously.

Item 9 Name Alicia Dominguez as Election Judge and Lisa Sanchez as Alternate Judge for May election and to name Leigh Ann McCain and Karla Harbin as early voting clerks. Helen Romeiser moved, seconded by Sandy Hubbard, to accept the Superintendent's recommendation that Alicia Dominguez be appointed election judge, Lisa Sanchez be appointed alternate judge and Leigh Ann McCain and Karla Harbin be appointed early voting clerks for the upcoming school board election on May 12. Adopted unanimously.

Item 10 Designate Bad Weather Make-up Day.

Superintendent Lee recommended April 9, 2007 as the make-up day for the bad weather day taken on January 17. Sandy Hubbard moved, seconded by Manuel Cadena, to accept the superintendent's recommendation designating Monday April 9, 2007 as the day to make up the bad weather day taken on January 17. Adopted unanimously.

Item 11 Facility Improvement Planning.

Superintendent Lee reported that he has accepted a proposal from Hunter Corral Associates to conduct a facilities audit for the district.

Item 12 Appointment of Board Trustee for Precinct 4.

Superintendent Lee reported that one person responded to our advertisement for a replacement board member in Precinct 4: Lonny Velasquez. Sandy Hubbard moved, seconded by Manuel Cadena, to approve the appointment of Lonny Velasquez to fill the Precinct 4 vacancy until the next regular election. Adopted unanimously.

Item 13 Adoption of 2007-2008 School Calendar.

Superintendent Lee reported that the calendar committee came up with three calendar choices. After taking a staff poll, Mr. Lee recommended Option "A" (teacher start date of August 16, 2007). Helen Romeiser moved, seconded by Manuel Cadena, to adopt Calendar Option "A" as presented for the 2007-2008 school year. Adopted unanimously.

Item 14 Textbook Adoptions.

Superintendent Lee reported that the textbook committee is currently reviewing the textbooks that are up for adoption and he recommended adopting all titles as has been done in the past. Sandy Hubbard moved, seconded by Helen Romeiser, to adopt all titles for textbooks currently up for adoption. Adopted unanimously.

Item 15 Innovative Course offerings for 2007-2008.

High School Principal Grammer presented a description of an innovative course called Diversified Career Preparation that he would like to offer as an elective course for seniors at Crane High School next year. Mary Jo Heard moved, seconded by Sandy Hubbard, to approve the offering of a new TEA-approved innovative course entitled "Diversified Career Preparation" at our high school beginning with the 2007-2008 school year. Adopted unanimously.

Item 16 Administrative Reports.

Superintendent Lee reported that the TAKS writing tests have been completed and a "Read-a-Thon" on our channel 10 raised funds for one of our students who is fighting cancer. He then reported that wind turbines are being utilized by some Texas school districts to reduce power costs and research is being done on that possibility for us. Finally, two upcoming special board meetings were discussed: (1) TASB Salary Survey Study and (2) Team of Eight training. Consensus was to have the Team of 8 Training

on Thursday, March 8 at 6:30 p.m.

Item 17 Executive Session

a. Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee under Gov. Code Sec. 551.074.

President Smith ordered the board to adjourn into executive session pursuant to the Texas Open Meetings Act, Texas government Code chapter 551.074 for the purpose of discussing personnel issues. Time: 7:38 p.m.

President Smith ordered the executive session closed and the regular session be resumed at 8:18 p.m. He also stated that no items of business were conducted in the executive session.

Item 18 Contracts.

a. High School Principal, Middle School Principal, Elementary Principal, Athletic Director, Curriculum Director, Special Education Director, Technology Director.

b. Business Manager, Chief Assessor, Food Service Director, Maintenance/Transportation Director, Network Technician.

Manuel Cadena moved, seconded by Helen Romeiser, to accept Superintendent Lee's recommendation to extend the two-year administrative contract of Carlin Grammer through the 2008-2009 school year at the salary defined in Exhibit "A". Adopted unanimously.

Manuel Cadena moved, seconded by Mary Jo Heard, to accept Superintendent Lee's recommendation to extend the two-year administrative contract of Ted Hallford through the 2008-2009 school year at the salary defined in Exhibit "A". Adopted unanimously.

Sandy Hubbard moved, seconded by Mary Jo Heard, to accept Superintendent Lee's recommendation to extend the two-year administrative contract of Joy Armstrong through the 2008-2009 school year at the salary defined in Exhibit "A". Adopted unanimously.

Manuel Cadena moved, seconded by Sandy Hubbard, to accept Superintendent Lee's recommendation to extend the two-year dual-assignment contract of Naldo Esparza through the 2008-2009 school year. Adopted unanimously.

Manuel Cadena moved, seconded by Mary Jo Heard, to accept Superintendent Lee's recommendation to offer a one-year term contract to Rebecca Suttles for the 2007-2008 school year. Adopted unanimously.

Helen Romeiser moved, seconded by Sandy Hubbard, to accept Superintendent Lee's recommendation to extend the one year term contract of Glorietta North through the 2007-2008 school year. Adopted unanimously.

Sandy Hubbard moved, seconded by Mary Jo Heard, to accept Superintendent Lee's recommendation to extend the one year term contract of Jimmy Heath through the 2007-2008 school year. Adopted unanimously.

Mary Jo Heard moved, seconded by Manuel Cadena, to accept Superintendent Lee's recommendation to offer a one year term contract to Ken Eudy for the 2007-2008

school year. Adopted unanimously.

Mary Jo Heard moved, seconded by Manuel Cadena, to accept the Superintendent's recommendation to extend the one year non-chapter 21 contract of Chief Assessor Janet Wilson. Adopted unanimously.

Helen Romeiser moved, seconded by Sandy Hubbard, to accept the Superintendent's recommendation to extend the one year non-chapter 21 contract of Food Service Director Beverly Massingill. Adopted unanimously.

Sandy Hubbard moved, seconded by Helen Romeiser, to accept the Superintendent's recommendation to extend the one year non-chapter 21 contract of Maintenance/Transportation Director Alan Swinford. Adopted unanimously.

Helen Romeiser moved, seconded by Mary Jo Heard, to accept the Superintendent's recommendation to extend the one year non-chapter 21 contract of Network Technician Michael Schaffer. Adopted unanimously.

Item 19 Technology Purchase.

Technology Director reported that he had received three proposals for a large LCD projector. Mary Jo Heard moved, seconded by Sandy Hubbard, to approve the purchase of an Infocus LCD projector from Valcom Computers in the amount of: \$2,470.00. Adopted unanimously.

Item 20 Consider, discuss and take action on program change relating to reduced administrative staffing.

Helen Romeiser moved, seconded by Jerry Smith, to approve the program change relating to reduced administrative staffing and elimination of our Discipline Coordinator position. Adopted unanimously.

Item 21 Consider, discuss and take action on proposed nonrenewal of Discipline Coordinator due to a program change requiring a reduction in force.

Helen Romeiser moved, seconded by Jerry Smith, to propose nonrenewal of the employment contract of Dennis Ward due to a program change/reduction in force, and further authorize the Superintendent to provide written notice of the proposed contract nonrenewal to the employee. Adopted unanimously.

Item 22 Date for March Board Meeting.

Superintendent Lee reported that due to Spring Break being March 12-16, he would recommend that we consider moving the March regular board meeting date to the 22nd. Sandy Hubbard moved, seconded by Manuel Cadena, to set the date for the next regular board meeting on March 22. Adopted unanimously.

Item 23 Consent Agenda to include:

- a. Minutes of previous meeting(s)
- b. Financial Report and Current Bills

Mary Jo Heard moved, seconded by Manuel Cadena, to approve the consent agenda as presented. Adopted unanimously.

Item 24 Adjourn.

Sandy Hubbard moved, seconded by Helen Romeiser, to adjourn the meeting.

Adopted unanimously. Time: 8:28 p.m.