

**REGULAR MEETING**  
**Board of Trustees**  
**Crane Independent School District**  
Thursday, February 16, 2006

The Board of Trustees of the Crane Independent School District met on Thursday, February 16, 2006 in regular session with the following members present:

Jerry Smith, President  
Sandy Hubbard, Vice-President  
Mary Jo Heard, Secretary  
Helen Romeiser, Assistant Secretary

Manuel Cadena  
Denise Shetter  
Gabriel Rodriguez

*Administrators Present were:*

Larry Lee, Superintendent  
Carlin Grammer, HS Principal  
Joy Armstrong, Elem Principal  
Jimmy Heath, Technology Director

Ken Eudy, Business Manager  
Ted Hallford, MS Principal  
Dennis Ward, Discipline Coordinator  
Alan Swinford, Maintenance Director

*Other Guests were:*

Margaret Hallford  
Sally Dodd  
Amanda Warber

Shirley Ward  
Marcy Willis

- Item 1 Mr. Smith, Board President, called the meeting to order at 7:00 p.m.
- Item 2 Manuel Cadena led the invocation. The Pledge of Allegiance was recited by all.
- Item 3 Recognition of visitors.  
Visitors were recognized.
- Item 4 Public Forum.  
No public comment.
- Item 5 Innovative Course Addition – “Ready, Set, Teach”.  
Superintendent Lee requested that the board consider allowing our students that have been working as classroom aides during one of their free periods to actually receive credit plus receive a bigger incentive to actually become educators by offering a new class that would give them classroom instruction as well as time in elementary teachers' classrooms. Helen Romeiser moved, seconded by Sandy Hubbard, to approve the offering of a new TEA-approved innovative course entitled "Ready, Set, Teach" at our high school beginning with the 2006-2007 school year through the 2011-2012 school

year. Adopted unanimously.

Item 6 Purchase Furniture.

Maintenance Director Swinford reported that he had met with elementary staff and would like to recommend purchasing new elementary furniture through the Region 18 Purchasing Co-op vendor: School Specialty Supply. Mary Jo Heard moved, seconded by Gabriel Rodriguez, to approve the purchase of new elementary furniture as presented in Proposal #CRAO11606 from School Specialty Supply in the amount of: \$49,569.32. Adopted unanimously.

Item 7 Update 77 – Local Policies.

Superintendent Lee gave a brief explanation of TASB Local Update 77. Manuel Cadena moved, seconded by Helen Romeiser, to approve the TASB Local Policy Update 77 as presented. Adopted unanimously.

Item 8 Mandated Crisis Plan.

Discipline Coordinator Ward reported new knowledge he gained at a recent Safe Schools conference in Galveston. He presented a District Crisis Plan that he is preparing. Sandy Hubbard moved, seconded by Manuel Cadena, to approve the Crane ISD Emergency Operations Plan as presented. Adopted unanimously.

Item 9 Announce Board Training Status.

President Smith read a statement prepared by Superintendent Lee showing that all board members have exceeded their required training as required in the Texas Education Code Section 11.159.

Item 10 Approve auditing firm to perform 2005-2006 audit.

Mary Jo Heard moved, seconded by Helen Romeiser, to engage the firm of Eckert, Ingrum, Tinkler, Oliphant, Featherston & Barr, L.L.P. from San Angelo, TX to conduct our state-required audits for the 2005-2006 school year. Adopted unanimously.

Item 11 Call trustee election for May 13, 2006, for the purpose of electing members in District 4 (1); District 5 (1); At Large (2).

Jerry Smith moved, seconded by Sandy Hubbard, that an election is hereby ordered to be held on May 13, 2006 for the purpose of electing to the Board of Trustees, members to fill one (1) unexpired position in School Precinct 4 and one (1) position in School Precinct 5 and two (2) at-large positions. Early voting by personal appearance will be conducted each weekday at Crane ISD Administration Building, 511 W. 8th Street, Crane, TX between the hours of 8:00 a.m. and 4:30 p.m. beginning on May 1, 2006 and ending on May 9, 2006. Applications for ballot by mail shall be mailed to: Leigh Ann McCain, 511 W. 8th Street, Crane, TX 79731. Applications for ballots by mail must be received no later than the close of business on May 5, 2006. Adopted unanimously.

Item 12 Administrative Reports.

Superintendent Lee reported that he is looking into purchasing a digital marquee sign to

be placed in a strategic place in town. He then presented a set of core principles that has been written by the Small Schools Coalition in anticipation of a special legislative session that is likely to be called soon after the March primary elections. Next he stated that our enrollment has risen to 948. He then went over the itinerary for the upcoming board training in Corpus Christi March 1 - 5.

Item 13 Executive Session.

- a. Personnel – discuss appointment, employment, evaluation, reassignment, duties, discipline or dismissal of an employee under Gov. Code Sec. 551.074.

President Smith ordered the board to adjourn into executive session pursuant to the Texas Open Meetings Act, Texas government Code chapter 551.074 for the purpose of discussing personnel issues. Time: 7:56 p.m.

President Smith ordered the executive session closed and the regular session be resumed at 8:31 p.m. He also stated that no items of business were conducted in the executive session.

Item 14 Contracts.

- a. High School Principal, Middle School Principal, Elementary Principal, Athletic Director, Curriculum Director, Special Education Director, Technology Director, Discipline Director,

- b. Business Manager, Chief Assessor, Food Service Director, Maintenance/Transportation Director, Network Technician.

Manuel Cadena moved, seconded by Gabriel Rodriguez, to accept Superintendent Lee's recommendation to extend the two-year administrative contract of Carlin Grammer through the 2007-2008 school year at the salary defined on Exhibit "A". Adopted unanimously.

Manuel Cadena moved, seconded by Mary Jo Heard, to accept Superintendent Lee's recommendation to extend the two-year administrative contract of Ted Hallford through the 2007-2008 school year at the salary defined on Exhibit "A". Adopted unanimously.

Helen Romeiser moved, seconded by Sandy Hubbard, to accept Superintendent Lee's recommendation to extend a two-year administrative contract to Joy Armstrong through the 2007-2008 school year at the salary defined on Exhibit "A". Adopted unanimously.

Manuel Cadena moved, seconded by Sandy Hubbard, to accept Superintendent Lee's recommendation to extend the two-year dual-assignment contract of Randy Doege through the 2007-2008 school year. Adopted unanimously.

Mary Jo Heard moved, seconded by Manuel Cadena, to accept Superintendent Lee's recommendation to extend the one year term contract of Joy Jones through the 2006-2007 school year. Adopted unanimously.

Manuel Cadena moved, seconded by Helen Romeiser, to accept Superintendent Lee's recommendation to extend the one year term contract of Glorietta North through the 2006-2007 school year. Adopted unanimously.

Gabriel Rodriguez moved, seconded by Manuel Cadena, to accept Superintendent Lee's recommendation to extend the one year term contract of Jimmy Heath through the

2006-2007 school year. Adopted unanimously.

Helen Romeiser moved, seconded by Mary Jo Heard, to accept Superintendent Lee's recommendation to extend the one year term contract of Dennis Ward through the 2006-2007 school year. Adopted unanimously.

Manuel Cadena moved, seconded by Gabriel Rodriguez, to accept the Superintendent's recommendation to extend the one year non-chapter 21 contracts of the following employees through the 2006-2007 school year: Ken Eudy-Business Manager, Janet Wilson-Chief Assessor, Beverly Massingill-Food Service Director, Alan Swinford-Maintenance and Transportation Director and Michael Schaffer-Network Technician. Adopted unanimously.

Item 15 Consent Agenda to include:

- a. Approve Minutes of previous meeting(s)
- b. Review Finance report and current bills

Manuel Cadena moved, seconded by Sandy Hubbard, to approve the consent agenda as presented. Adopted unanimously.

Item 16 Adjournment.

Sandy Hubbard moved, seconded by Helen Romeiser, to adjourn the meeting. Adopted unanimously. Time: 8:39 p.m.